

## **MINUTES**

### ***Montevallo City Council Work Session***

**September 12, 2022**

**5:30 p.m. at City Hall**

**Present: Mayor Rusty Nix, Council Member David King, Council Member Lelia Mitchell, Council Member Kenneth Dukes, Council Member Sonya Swords. Absent: Council Member Martha Eisenberg. Quorum present.**

**Work Session called to order at 5:30 p.m. by Mayor Nix.**

#### **Discussion of New Business Items on Agenda:**

Discussion of Resolution 09262022-339 - A Resolution adopting the 2022-2023 Fiscal Budgets for the City of Montevallo.

Discussion of Resolution 09122022-500 - A Resolution Authorizing BFI Waste Services, LLC dba: Republic Services of Birmingham to Administer Solid Waste Collection and Disposal in the City of Montevallo, Alabama.

Discussion of Recommendation to accept the proposal from Alabama Power Company in the amount of \$1,145.85 as a Monthly Service Agreement, plus \$1,500 upfront costs for break-away poles, for installation of 5 FLOCK LRP Cameras and relocation of 2 existing FLOCK LRP Cameras, upon permitting on ALDOT right of way. Funding from Police Department Budget. Chief Littleton presented brief presentation.

Discussion of Board Appointments. Council made known there is a vacancy on the Water/ Sewer Board.

#### **Mayor Nix Called for Committee Reports:**

Mayor Nix called on Council Member King for Public Health & Safety: Council Member King called on Chief Littleton for the Police Department. Chief Littleton reported there were 132 Reports in August and 796 Total Reports Year to Date. See Appendix 1.

Council Member King called on Chief Davis for the Fire Department Report. Chief Davis reported there were 116 Total Calls in the month August. See Appendix 2.

Council Member King reported on the Planning and Zoning Commission Meeting will be Thursday, September 15 and is open to the public.

Mayor Nix called on Council Member Dukes for the Sustainability Report. Council Member Dukes called on Kirk Hamby, Head of Public Works and he reported the parking lot striping was completed at City Hall; he's received a lot of calls regarding street closures due to gas company upgrades; banners will be changed next week (Tinglewood Festival taken down and Children's Art Banners going up).

Mayor Nix (as Council Member Eisenberg was absent) called on Shane Baugh, Head of Parks and Recreation. Shane reported between Tinglewood Festival and Football crowd both were very large this past weekend. Soccer games are drawing large crowd.

**Montevallo City Council Meeting**  
**September 12, 2022**  
**6:00 p.m. at City Hall**

**Present: Mayor Rusty Nix, Council Member David King, Council Member Lelia Mitchell, Council Member Kenneth Dukes, Council Member Sonya Swords. Absent: Council Member Martha Eisenberg. Quorum present.**

**Council Meeting** called to order at 6 p.m. by Mayor Rusty Nix. Council Member Eisenberg absent. Quorum present.

**Approval and or corrections of the Minutes 8.22.22 – Motion by Council Member Mitchell, second by Council Member Dukes, All Ayes, Motion passed.**

**Recognitions / Awards:** Proclamation for Bishop Billy Craig; National Suicide Prevention Week read by Mayor Nix. See Appendix 4. Constitution Week (September 17 – 23, 2022) read by Mayor Nix. See Appendix 5.

**Opportunities for Citizens to speak to the Council:**

Representative from Grace Klein Community addressed Council on the “Food Rescue” a feed the hungry service the organization provides and left information cards with the Council.

**Mayor Nix Called for Committee Reports to Continue:**

Mayor Nix called on Council Member Mitchell for the Education, Arts and Outreach Committee Reports.

Council Member Mitchell called on Savannah Kitchens; Director of Parnell Memorial Library. Savannah reported the new security cameras are installed and working; the Library is partnering with Shelby Emergency Assistance and holding a Diaper Drive for the month of September for Bundles of Hope; Tuesday, September 20 the Library is hosting a Covid and Flu Vaccine Clinic. See Appendix 3.

Council Member Mitchell called on Sarah Hogan; Program Director Impact Montevallo, Sarah reported Medical Marijuana Dispensary Licenses will begin taking applications September 4, 2022 for various positions within the industry and asks the city not to op in for medical marijuana. See Appendix 6.

Council Member Mitchell called on Julia Smith, MJCC Junior Mayor. Julia reported the MJCC participated at the Tinglewood Festival and looks forward to participating in Art Stalk on October 9.

Council Member Mitchell read updates from the Boys and Girls Club for August; After School Care; Anti-Bullying; Community Service and a multitude of other services being offered. See Appendix 7.

Mayor Nix called on Council Member Swords for Finance, Economic Development & Tourism. Council Member Swords reported on behalf of Courtney Bennett, Executive Director, Montevallo Main Street who unable to attend. No printed report given.

Council Member Swords called on Adele Nelson, Executive Director, Montevallo Chamber of Commerce. Adele reported Tinglewood Festival was a big success; Montevallo Chamber Luncheon will be Wednesday, September 21; Hometown Halloween will be Monday, October 31. See Appendix 8.

Council Member Swords reported MDCD met today and gave an update on projects: Hwy. 25 project is awaiting final approval from ALDOT; paving repairs to walking track at Orr Park to begin later this week.

**Public Health & Safety** (Police, Fire, Code Enforcement, Housing Abatement, Planning and Zoning) – Reported during Council Work Session.

**Sustainability** (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives, and Historical Commission) – Reported during Council Work Session.

**Recreation, Preservation and Community Development** (Parks & Recreation, Youth Athletics, Trails, Annexations) – Reported during Council Work Session.

**Education, Arts & Outreach** (Schools, Library, UM, Boys & Girls Club, American Village, Sister City Commission, Artwalk, IMPACT) – Reported during Reported during Council Work Session and City Council Meeting.

**Finance, Economic Development & Tourism** (Finance, MDCD, IDB, Chamber, Main Street) – Reported during City Council Meeting.

**Consent to Pay the Bills**

Mayor Nix asked for a Motion to Pay the Bills. Council Member King made a motion to pay the bills, second by Council Member Dukes, All Ayes. Motion passed.

**New Business:**

First reading of Resolution 09262022-339 - A Resolution adopting the 2022-2023 Fiscal Budgets for the City of Montevallo. No Vote. (Next meeting.) See Appendix 9.

Resolution 09122022-500 - A Resolution Authorizing BFI Waste Services, LLC dba: Republic Services of Birmingham to Administer Solid Waste Collection and Disposal in the City of Montevallo, Alabama. Motion to adopt resolution by Council Member King, second by Council Member Dukes, All Ayes, Motion Passed. See Appendix 10.

Motion to accept the proposal from Alabama Power Company in the amount of \$1,145.85 as a Monthly Service Agreement, plus \$1,500 upfront costs for break-away poles, for installation of 5 FLOCK LRP Cameras and relocation of 2 existing FLOCK LRP Cameras, upon permitting on ALDOT right of way. Funding from Police Department Budget. Motion to accept proposal made by Council Member Mitchell, second by Council Member King, All Ayes, Motion Passed. See Appendix 11.

**Old Business:** None

**Board Appointments:** Veronica Bailey to the Montevallo Historical Preservation Commission, Motion to accept made by Council Member Mitchell, Second by Council Member Dukes, All Ayes, Motion Passed.

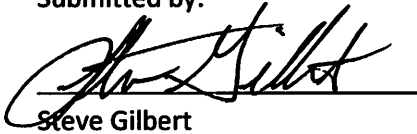
Pamela D. Smith to serve on the Parks and Recreation Board, Motion to accept made by Council Member Swords, Second by Council Member King, All Ayes, Motion Passed.

**Other Business:** None

**Citizen Participation:**

There being no further business before the Council, Mayor Nix called for a Motion to Adjourn. Motion made by Council Member King, second by Council Member Dukes, All Ayes. Meeting Adjourned at 6:50 pm.

Submitted by:

A handwritten signature in black ink, appearing to read "Steve Gilbert", written over a horizontal line.

Steve Gilbert  
City Clerk / Treasurer

APPENDIX 1

	January-22	February-22	March-22	April-22	May-22	June-22	July-22	August-22	September-22	October-22	November-22	December-22	Total
<b>Total Reports</b>	<b>93</b>	<b>103</b>	<b>92</b>	<b>88</b>	<b>85</b>	<b>94</b>	<b>109</b>	<b>132</b>					<b>796</b>
Criminal Cases	62	80	57	57	61	70	91	104					582
Non-Criminal	31	23	25	27	24	24	17	28					199
Traffic Accidents	15	18	14	17	14	14	7	15					114
Traffic Citations	310	299	118	70	78	179	52	90					1196
DUI Arrests	9	7	7	5	6	2	4	8					48
Public Intox Arr	0	1	4	1	1	2	2	2					13
Alias Arrests	9	13	10	8	10	12	8	7					77
Juvenile Arrests	0	1	1	2	2	0	0	1					7
Misd Arrests	9	10	5	9	6	6	14	9					68
Felony Arrests	0	5	1	4	4	5	2	3					24
<b>Total Arrest</b>	<b>31</b>	<b>37</b>	<b>28</b>	<b>28</b>	<b>29</b>	<b>28</b>	<b>30</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>130</b>
Auto Thefts	0	0	0	0	0	0	1	0					1
Burglaries	0	0	0	0	0	2	4	3					9
Auto Recoveries	1	2	0	0	0	0	1	0					4
Auto Burglaries	2	2	3	2	2	2	0	2					15
Criminal Mischief	3	2	0	2	0	2	2	6					17
DV. Related	10	9	9	6	13	8	19	9					83
Assaults	2	4	4	2	5	4	7	0					28
Fraud/Forgery	0	1	0	1	1	2	1	6					12
Harass / Reck	3	0	4	2	3	2	7	6					27
Misc. Offenses	11	23	20	16	16	18	27	29					160
Robberies	0	1	0	0	0	0	0	0					1
Sex Crimes/Other	1	0	0	2	0	1	1	0					5
Thefts / Attempts	11	9	6	6	2	10	8	10					62
Suicide / Attempts	0	0	0	0	0	0	0	1					1
Deaths	0	0	0	0	0	0	0	0					0

APPENDIX 2

2022 Montevallo Fire And Rescue Events by Type

Report Date: 9/1/2022 From:1/1/2022 TO:8/31/2022

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
ABDOMINAL		6	4	7	6	4	1	4	8	40
ADMIN	FIRE_SERVICE	0	0	0	0	1	0	0	1	2
ALARM	CARBMONOX	0	0	2	0	0	0	0	0	2
	FIRE_COMMERCI	0	2	1	1	5	4	8	5	26
	FIRE_RESIDENTI	3	2	1	8	4	8	3	5	34
	MEDICAL	4	2	5	1	5	3	3	1	24
ALLERGIES		1	1	0	0	1	1	2	1	7
ALTERED		3	1	8	3	2	7	8	5	37
ANIMAL	BITE	0	0	2	0	0	0	1	0	3
ASSAULT		1	6	0	1	7	1	1	1	18
BACK		0	1	1	0	6	0	1	2	11
BLEEDING		5	1	2	10	2	5	4	1	30
BREATHING		23	8	9	10	11	7	7	16	91
BURNS		0	0	0	0	0	0	1	0	1
CARDIAC	ADLT	6	3	2	1	3	2	1	1	19
	CHLD	0	0	1	0	0	0	0	0	1
	INFNT	1	0	0	0	1	0	0	0	2
CHESTPAIN		12	8	4	6	3	12	6	5	56
CHOKING	ADULT	1	0	0	0	0	0	0	0	1
	CHILD	0	0	0	1	0	0	0	0	1
	INFANT	0	1	0	0	0	0	0	0	1
DIABETIC		1	0	0	2	0	2	1	1	7

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
DROWNING		0	0	0	1	0	0	0	0	1
EXPLOSION		0	0	1	0	0	0	0	0	1
EXTREMITIES		9	6	12	4	5	6	4	4	50
EYE		0	0	0	0	1	0	2	0	3
FALL	LADDER	0	0	0	0	0	0	1	0	1
	MULTI-STORY	0	0	0	0	0	0	1	1	2
	STANDING	10	5	8	7	8	10	6	4	58
FD-ASSIST	AGENCY	0	1	0	0	1	1	1	1	5
	AUTOMATIC-AID	0	0	0	0	0	0	0	1	1
	CHILDCAR	1	1	0	0	0	2	0	1	5
	LAWENF	0	2	0	4	0	1	1	0	8
	LIFT	20	15	9	10	10	21	13	4	102
	MUTUAL	0	1	0	0	0	0	0	1	2
	PUBLIC	2	1	1	0	2	3	1	1	11
	TREE	0	0	2	0	0	0	1	0	3
FIRE	APPLIANCE	0	2	0	2	1	0	0	0	5
	BRUSH	2	1	1	2	3	4	0	3	16
	COMPLAINT	0	0	0	0	1	0	0	0	1
	DUMPSTER	0	1	0	0	0	0	0	0	1
	STRUCTURE_CO	4	0	3	1	1	1	0	0	10
	STRUCTURE_RE	3	7	0	1	1	3	3	2	20
	TRANSFORMER	0	0	3	0	0	1	1	0	5
	VEHICLE	0	0	1	2	2	2	0	2	9
GAS	NATURAL	0	0	0	1	0	2	0	0	3
GENERAL		3	6	6	7	12	6	11	7	58

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
GUNSHOT	PERSON_SHOT	0	0	0	0	0	1	0	2	3
HEAD/NECK		2	1	4	0	3	2	3	0	15
HEADACHE		1	0	2	0	0	1	0	0	4
HEART		2	1	0	3	0	0	3	2	11
HEAT		0	0	0	0	0	2	1	0	3
LE-ASSIST	FIRE-EMS	0	0	0	0	1	0	0	0	1
LINES		0	0	1	0	0	0	0	0	1
MVC	BUS	0	0	0	0	0	0	0	1	1
	CHECK_INJURIE	6	8	8	5	5	7	1	6	46
	PEDESTRIAN	0	0	0	0	0	1	1	0	2
	W_INJURIES	2	2	0	2	0	2	2	3	13
OB		1	0	0	2	0	3	2	1	9
ODOR	ELECTRICAL	0	0	1	0	0	1	0	0	2
	GAS	0	0	1	0	0	0	0	0	1
OVERDOSE		0	2	2	1	1	3	2	1	12
PERSON	DOWN	0	0	0	0	1	0	1	0	2
POISONING		1	1	0	0	0	0	0	1	3
SEIZURE		2	2	2	1	5	3	2	2	19
STROKE		6	3	0	2	0	4	5	4	24
SUICIDE		1	1	1	0	1	0	1	2	7
TEST		0	1	1	0	0	0	1	0	3
TORNADO_WAR		0	0	1	0	0	0	0	0	1
TRAUMATIC		0	1	1	0	0	2	0	0	4
TRESPASS		1	0	0	0	0	0	0	0	1
UNRESPONSIVE		5	3	5	6	6	8	5	6	44



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
Total	151	115	122	114	126	156	127	116	1,027

# PARNELL MEMORIAL LIBRARY

## AUGUST 2022

VISITS TO THE  
BUILDING

**1,873**

ITEMS CHECKED  
OUT

**10,921**

CITIZEN SAVINGS

**\$200,999.65**

PHONE CALLS

**118**

WIFI &  
COMPUTER  
SESSIONS

**2,083**

DATABASE  
SEARCHES

**519**

PROGRAM  
PARTICIPATION

**220**

**PROGRAMS: 14**

- 5 Mini Music Sessions
- 5 storytimes with Mr. Mac
- 1 craft kit
- 2 movies
- 1 Popsicle Day

COMMUNITY  
MEETINGS

**35**

**Faxes**

- attempted: 34
- successful: 10

# PARNELL MEMORIAL LIBRARY

AUGUST 2022

- Our new security cameras are officially installed and working well.
- All month long we're participating in a Diaper Drive with Bundles of Hope, partnering with Shelby Emergency Assistance. Drop off diapers or wipes donations and receive a Fine Free Pass for the month of September! Only applies to fines from Parnell Library.
- Mini Music is every Tuesday at 10, Mr. Mac is every Wednesday at 9:15
- Sweets 'n Eats take home baking kits are available Tuesday, Sep. 20, while supplies last.
- Stop by Tuesday, Sep. 20 between 3-6 pm for our Covid and Flu Vaccine Clinic, sponsored by the City of Montevallo and Montevallo Drug. No appointments necessary, walk-ins welcome. For information about the vaccines, please call Montevallo Drug.
- Monday, Sep. 26 at 2 pm is Classic Movie Monday
- Friday, Sep. 29 from 10 - 5 is our first ever Fall Plant Swap! Stop by with your cuttings, seedlings, or seeds, and take home your new favorite plant.
- We'll be releasing our October event calendar soon, so make sure to stop by the library and pick one up, follow us on social media, or visit our website [www.parnellmemoriallibrary.org](http://www.parnellmemoriallibrary.org)

## Proclamation Honoring Bishop Billy Andrew Craig

**WHEREAS**, Bishop Billy Andrew Craig has served as the Senior Pastor of Green Chapel Baptist Church located at 700 Highway 203 South in Montevallo since his installation in November 1993; and

**WHEREAS**, Bishop Craig was married to the love of his life, Patsy for over twenty-nine years and to this union were three daughters; and

**WHEREAS**, Bishop Craig was employed with Briarwood Christian Academy in Birmingham for over ten years and was actively working until his health declined; and

**WHEREAS**, Bishop Craig served as the Angel of Green Chapel Baptist Church and pastored for over twenty-seven years; and accomplished the following with the members: increase of baptism and membership, perfecting ministers for the ministry, initiated men and women ministries, upgraded several edifice projects, and declared Bible Study mandatory and productive; and

**WHEREAS**, Bishop Craig received the Proclamation Award from the City of Montevallo on November 15, 2009 under the leadership of Mayor Ben McCrory; and

**WHEREAS**, Bishop Craig received Certification from the Universal Life Church with all rights and privileges to perform all duties of the Credentials of Ministry and the title of Bishop in Modesto, California on June 4, 2008; and

**WHEREAS**, Bishop Craig was licensed as Bishop and Apostle from the Spirit of Truth Ministries in Birmingham, Alabama on May 25, 2008; and

**WHEREAS**, Bishop Craig received his Ministerial Ordination on December 12, 1987 from the United Christian Church and Ministerial Association; and

**WHEREAS**, Bishop Craig received Certification from the Alabama Department of Mental Health and Human Resources in September 1985; and

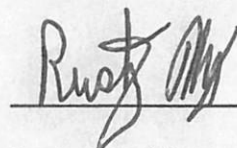
**WHEREAS**, Bishop Craig preached his last sermon at Green Chapel Baptist Church on July 31, 2022 with his wife, Prophetess Patsy Craig and the congregation joyfully receiving the Word of God; and

**WHEREAS**, Bishop Billy Andrew Craig transitioned from his earthly home in McCalla, Alabama on Wednesday, August 24, 2022 with his wife and family by his side; and received his wings from His Heavenly Father for Eternal Rest. ***"Well done thy good and faithful servant: thou hast been faithful over a few things, I will make thee ruler over many things: enter thou into the joy of the Lord!" Matthew 25:21.***

**NOW, THEREFORE**, I, Rusty Nix, as Mayor of the City of Montevallo, Alabama, do hereby recognize and honor Bishop Billy Andrew Craig for a lifetime of dedicated service, on this day, September 12, 2022.

In witness whereof, I have hereunto set my hand and caused this seal to be affixed.

Signed this the 12<sup>th</sup> day of September, 2022.



Rusty Nix, Mayor

8-30-22

Date



# CONSTITUTION WEEK 2022

WHEREAS: It is the privilege and duty of the American people to commemorate the *two hundred and thirty-fifth anniversary* of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Rusty Nix by virtue of the authority vested in me as (Mayor) of the City of Montevallo, Alabama, in Shelby County hereby proclaim the week of September 17 through 23 as

## CONSTITUTION WEEK

and urge all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 12th day of September, of the year of our Lord two thousand and twenty-two.

---

Rusty Nix, Mayor

## City Council Meeting September 12, 2022

Ms. Sarah Hogan, program director provided the following report:

- **MEDICAL MARIJUANA DISPENSARY LICENSES: (see attached)**

- Beginning September 1, 2022, a person may apply to the commission for a license for an integrated facility or for a license as a cultivator, processor, secure transporter, state testing laboratory or dispensary. I've provided you with a list of the descriptions of each of these in your packet. Request for Business Applications will be available September 1, 2022 – October 17, 2022.
- **Impact Montevallo Coalition asks that the city does NOT opt in for medical marijuana dispensaries and at a minimum if you so choose that you discuss restrictions as to the location of such facilities, etc.**
- The non-refundable application fee for all license types is \$2,500.
- **Current licensed cities/counties: (10)**
  - Butler County
  - Cullman City
  - Cullman County
  - Glencoe City
  - Killen City
  - Loxley City
  - Montgomery City
  - Owens Cross Roads
  - Russellville City
  - Tuscaloosa City

- **OUT OF THE OFFICE:**

- I will be out of the office, out of the country on vacation beginning this Thursday afternoon thru the end of the month. Lisa Shapiro has graciously offered to assist with the Junior City Council in my absence as well as any issues that arise. You may also contact Maurice or SROs Holloway or Wilhite for any assistance.

- **EVENT PARTICIPATION:**

- We enjoyed participating in last week's activities including the Homecoming Parade and Game as well as Tinglewood. We distributed these fans that highlight upcoming family-friendly events and reminders to have conversations about substance use. Thank you to the support and assistance from the Montevallo Police Department in all these events. I really appreciate going above and beyond to engage with the community.

- **TRAINING WITH SAFEHOUSE:**

- At our coalition meeting last week, Emma Carrol from Safehouse presented. We will be working with her to schedule a free training session for City employees and representatives who are interested in learning more about how to advise and help our citizens who are facing domestic violence. Whether it is youth or adult that expresses concerns, she will educate us on the appropriate role of the bystander and the resources that can be provided. If you are interested, please let me know or respond to the email invitation.



ALABAMA  
**MEDICAL CANNABIS**  
COMMISSION

<https://amcc.alabama.gov/cannabis-business-applicants>

**LOCALITY RESOLUTIONS AND ORDINANCES**

**§20-2A-51: Notwithstanding any other provision of this chapter to the contrary, the commission shall not permit a dispensary to operate a dispensing site in any municipality or unincorporated area of a county unless the municipality or county has authorized the operation of dispensing sites within its boundaries, as provided in subdivision (2).**

*Any county commission, by resolution, may authorize the operation of dispensing sites in the unincorporated areas of the county, and the governing body of any municipality, by ordinance, may authorize the operation of dispensing sites within the corporate limits of the municipality. The county commission or municipal governing body shall notify the commission not more than seven calendar days after adopting the resolution or ordinance.*

*This subsection does not prohibit a municipality from adopting zoning ordinances restricting the operation of dispensing sites within its corporate limits.*

**LICENSE TYPES**

➤ **INTEGRATED FACILITY**

No more than 5 licenses to be awarded. Each licensee may operate up to 5 dispensing sites.

An integrated facility license authorizes all of the following:

- The cultivation of cannabis.
- The processing of cannabis into medical cannabis, including proper packaging and labeling of medical cannabis products.
- The dispensing and sale of medical cannabis only to a registered qualified patient or registered caregiver.
- The transport of cannabis or medical cannabis between its facilities.
- The sale or transfer of medical cannabis to a dispensary.

Annual License Fee: \$50,000

➤ **CULTIVATOR**

No more than 12 licenses to be awarded.

A cultivator license authorizes all of the following:

- The cultivation of cannabis.
- The sale or transfer of cannabis to a processor.
- If the cultivator contracts with a processor to process its cannabis into medical cannabis on the cultivator's behalf, the sale or transfer of medical cannabis to a dispensary.

Annual License Fee: \$40,000

➤ **PROCESSOR**

No more than 4 Licenses to be awarded.

A processor license authorizes all of the following:

- The purchase or transfer of cannabis from a cultivator.
- The processing of cannabis into medical cannabis which shall include properly packaging and labeling medical cannabis products, in accordance with the law.
- The sale or transfer of medical cannabis to a dispensary.

Annual License Fee: \$40,000

➤ **DISPENSARY**

No more than 4 Licenses to be awarded. Each licensee may operate up to 3 dispensing sites.

A dispensary license authorizes all of the following:

- The purchase or transfer of medical cannabis from a processor.
- If a cultivator contracted with a processor to process its cannabis into medical cannabis on the cultivator's behalf, the purchase or transfer of medical cannabis from the cultivator.
- The purchase or transfer of medical cannabis from an integrated facility.
- The dispensing and sale of medical cannabis only to a registered qualified patient or registered caregiver.

Annual License Fee: \$40,000



➤ **SECURE TRANSPORTER**

No license limits.

A secure transporter license authorizes the licensee to store and transport cannabis and medical cannabis for a fee upon request of a licensee. A license does not authorize transport to a registered qualified patient or registered caregiver.

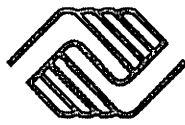
Annual License Fee: \$30,000

➤ **STATE TESTING LABORATORY**

No license limits.

A state testing laboratory license authorizes the licensee to possess and test cannabis and medical cannabis products cultivated or processed at licensed facilities.

Annual License Fee: \$30,000



**Montevallo Program Report – August 2022**

2022												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
ADA	37	45	46	43	47	69	64	44				
2021												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
ADA	21	28	25	28	28	48	45	38	34	37	37	36

**After School Care:**

- We are currently working with the Chilton County DHR to help get some children enrolled who desperately need the service!
- The club received a donation of some pillow pets for the younger kids to use in the reading corner!
- The University of Montevallo’s Track and Cross-Country team are making weekly visits to the club to hang out with members!

**Anti-Bullying** – Counselors discussed with groups the types of bullying they might run into in a school setting, and ways to avoid it.

**Community Service** – Members made cards for various members around the community to show appreciation.

**Positive Action** – Members took the time to go to each group member and pay them one compliment, who would then give them one back. This was a quick example of how to build up others and how good it can feel to do so.

**Project Learn** – Members regularly take time to select a book from our bookshelf and read after they eat.

**Healthy Habits** – Groups members went over quick exercises they can do almost anywhere to help stay fit.

**Triple Play** – Members played basketball and elbow tag!

**SMART Moves** – Members were lead to discuss amongst themselves situations they have been in where they made a SMART Move.

**Club News:**

- Facility renovations have finally begun! The only upgrades left are new doors and gutters!
- Members, parents, and advisory council members spent a weekend working at Full Moon BBQ in Alabaster in an effort to raise money!
- The Summer program turned out great, and now we are off to a running start in ASC!



### **Youth of the Month**

Cheyenne Posey

Cheyenne is a 17-year old from Montevallo! She has been a junior staff for the past few years, and is currently our oldest member.

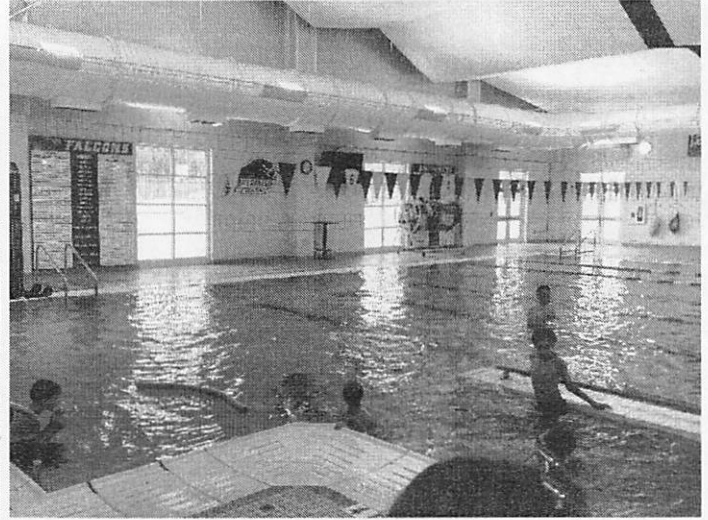
Her favorite color is blue, food is fried chicken, and her favorite thing to do is be the mascot for the high school football team!



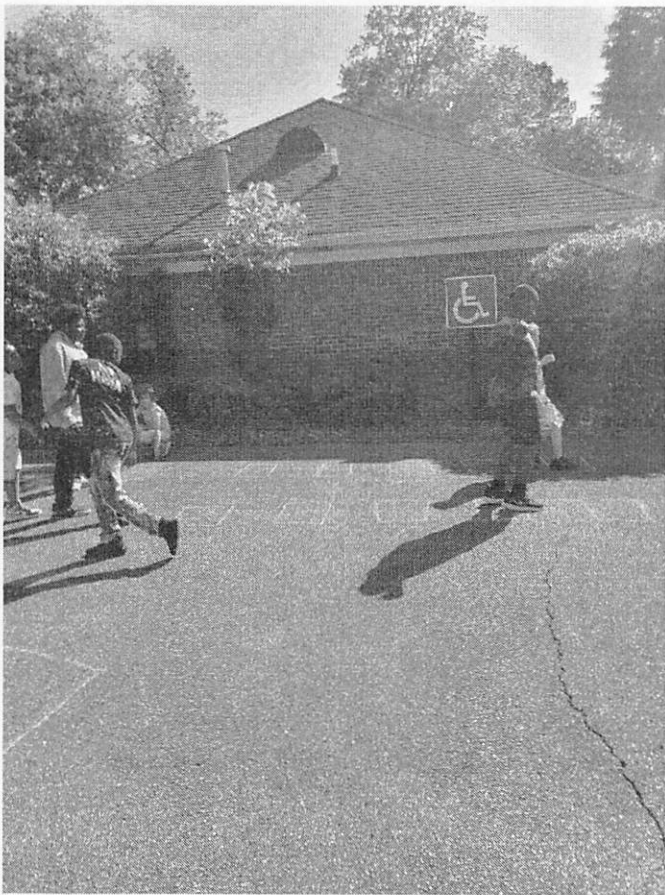
**BOYS & GIRLS CLUBS**  
OF CENTRAL ALABAMA



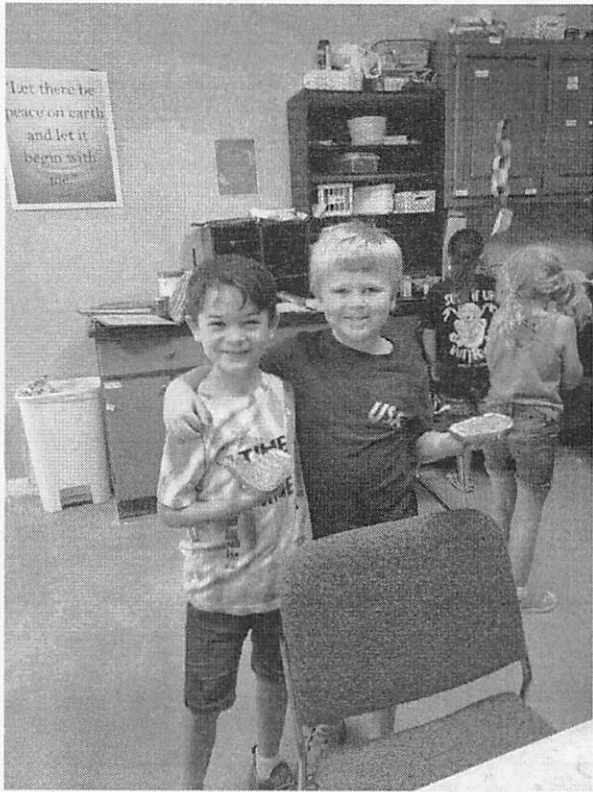
Even being trapped inside a hot gym with no AC isn't so bad when you have a science show going on!



One of the final swim days for the boys! They loved every minute of pool time!



Everyone loves a little hopscotch!



Painted bread sure was fun, even if it doesn't taste as good as it looks!

## Montevallo Chamber of Commerce Council Report 9/12/2022

1) 2022 Wrap-up on **4th Annual Tinglewood Festival**, 1- "perfect weather" DAY- Sat September 10, 2022, Time- 9am to 5pm, location- Orr Park Montevallo, AL , 45-

Sponsors, 50- vendors, 1- Chainsaw Carving Expo, 9- Children's Area Activities, 4- musical acts, 13- Food Trucks, 8- Wooden Boat Race entries, 1- Cars by the Creek, 1-

Barney, 100+- volunteers with 6,000+ attendees !

2) Sept **Montevallo Chamber Luncheon** Wed Sept 21 "*Back to School*" Guest Speakers from MES, MMS & MHS / Parnell Library with networking at 11:30am & lunch at noon \$12. ea. RSVP by Mon Sept 19 to 205-665-1519 or [montevallochamber@gmail.com](mailto:montevallochamber@gmail.com) Luncheon Catered by Southern Sweets / Luncheon Sponsor- Regions

3) Montevallo Chamber will be at **National Night Out** on Tues Oct 18, 5:30-7:30pm, Pecan Grove @Orr Park with prizes, free popcorn and Barney!

4) **Montevallo Hometown Halloween** will be Monday October 31, 3:30-5pm, Downtown.

5) Mark your calendar -

**2022 Montevallo Christmas Parade** , Thursday Dec 1, 2022, 6pm



**Adele Nelson**

**Executive Director**

**Montevallo Chamber of Commerce**

RESOLUTION NO. 09262022-339  
 A RESOLUTION OF THE CITY OF MONTEVALLO, ALABAMA  
 ADOPTING ITS 2022-2023 FISCAL BUDGETS

Whereas, Generally Accepted Accounting Principles (GAAP) recommend municipalities approve an annual financial budget:

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL  
 OF MONTEVALLO, ALABAMA, AS FOLLOWS

1. The Council hereby adopts the following:

2022-2023 GENERAL FUND BUDGET

REVENUES	\$	8,030,704.00
EXPENDITURES		
BEAUTIFICATION	\$	2,000.00
HISTORICAL COMMISSION	\$	1,500.00
CITY JUDGE	\$	23,394.00
CITY PROSECTOR	\$	14,250.00
MAYOR'S OFFICE	\$	29,880.00
CLERKS OFFICE	\$	84,292.00
CITY COUNCIL	\$	25,000.00
REVENUE OFFICER	\$	6,100.00
ECONOMIC DEVELOPMENT	\$	69,081.00
CITY HALL	\$	753,350.00
CITY SHOP	\$	15,300.00
POLICE	\$	1,817,255.00
IMPACT	\$	140,613.50
FIRE & RESCUE	\$	570,750.00
CEMETERY	\$	89,728.00
BUILDING INSPECTOR	\$	10,000.00
FIRE INSPECTOR	\$	58,129.00
STREETS & ROADS	\$	749,400.00
LEAF & LIMB	\$	74,800.00
SANITATION	\$	539,600.00
ANIMAL CONTROL	\$	7,100.00
AGING PROGRAM	\$	36,660.00
PARKS & RECREATION	\$	342,564.00
VALLO CYCLE	\$	600.00
COMMUNITY BAND	\$	250.00
RECYCLING CENTER	\$	40,150.00
MAHLER PROPERTY	\$	150,000.00
ARPA GRANT EXPENDITURES	\$	1,175,077.00
TOTAL EXPENDITURES	\$	<u>6,826,823.50</u>
NET INCOME BEFORE OTHER FINANCING SOURCES	\$	1,203,880.50
OTHER FINANCING SOURCES (USES)- TRANSFERS	\$	<u>(1,063,268.00)</u>
NET REVENUES LESS EXPENDITURES	\$	<u>140,612.50</u>

*First DRAFT*

**4/5 CENT GAS EXCISE TAX FUND**

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REVENUES	\$	11,000.00
EXPENDITURES	\$	-
NET REVENUES LESS EXPENDITURES	\$	<u>11,000.00</u>

**2 & 7 CENT GAS EXCISE TAX FUN**

---

REVENUES	\$	14,810.00
EXPENDITURES	\$	14,810.00
NET REVENUES LESS EXPENDITURES		<u>0.00</u>

**10 CENT GAS TAX FUND (GAS)**

---

REVENUES	\$	31,000.00
EXPENDITURES		0.00
NET REVENUES LESS EXPENDITURES	\$	<u>31,000.00</u>

**10 CENT GAS TAX FUND (DIESEL)**

---

REVENUES	\$	11,000.00
EXPENDITURES		0.00
NET REVENUES LESS EXPENDITURES	\$	<u>11,000.00</u>

**COURT - FUND 24**

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REVENUES	\$	320,100.00
EXPENDITURES	\$	276,200.00
TRANSFERS OUT	\$	35,000.00
NET REVENUES LESS EXPENDITURES	\$	<u>8,900.00</u>



**FORFEITURE - FUND 25**

REVENUES		0.00
EXPENDITURES		0.00
NET REVENUES LESS EXPENDITURES		0.00

**STATE CAPITAL IMPROVEMENT - FUND 26**

REVENUE	\$	66,500.00
EXPENDITURES	\$	25,000.00
NET REVENUES LESS EXPENDITURES	\$	41,500.00

**LIBRARY FUND - FUND 27**

REVENUES	\$	21,800.00
TRANSFER IN FROM GF	\$	304,838.00
EXPENDITURES	\$	326,638.00
NET REVENUES LESS EXPENDITURES		0.00

**MONTEVALLO REGIONS CAPITAL RESERVE FUND - FUND 30****OPERATING TRANSFERS IN**

TRANSFER IN FROM GF 10%	\$	68,000.00
TRANSFER IN - Library Debt Payments	\$	70,776.00
TRANSFER IN - Fire Truck Lease Payments	\$	54,654.00
TOTAL - TRANSFERS IN	\$	193,430.00

**CAPITAL EXPENDITURES**

CITY HALL	\$	5,000.00
POLICE - VEHICLES	\$	108,000.00
MISC. -	\$	25,000.00
PARKS AND REC MOWER	\$	13,000.00
STREET / SANITATION VEHICLES	\$	30,000.00
STREET MOWER	\$	11,000.00

TOTAL CAPITAL EXPENDITURES	\$	192,000.00
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UNALLOCATED	\$	1,430.00
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**MAHLER INHERITANCE - FUND 40**

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REVENUE		
EXPENDITURES	\$	150,000.00
USE OF PRIOR YEAR RESERVES	\$	150,000.00
NET REVENUES LESS EXPENDITURES		<u>0.00</u>

**AL DOT GRANT FUND - FUND 47**

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REVENUE - SIDE WALK HWY 25 PROJECT	\$	684,875.00
EXPENDITURES - SIDE WALK HWY 25 PROJECT	\$	684,875.00
NET REVENUES LESS EXPENDITURES		<u>0.00</u>

ADOPTED AND APPROVED THIS \_\_\_\_\_ DAY OF SEPTEMBER, 2022

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MAYOR  
ATTEST:

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CITY CLERK

**REVENUE**

\$	4,974,325.00	GF
\$	103,250.00	POLICE
\$	168,592.00	IMPACT
\$	29,100.00	FIRE
\$	62,000.00	CEMETERY
\$	756,000.00	SANITATION
\$	11,600.00	AGING
\$	82,160.00	PARK and REC
\$	600,000.00	90% of 1 Cent (MDCD)
\$	68,000.00	10% of 1 Cent
\$	600.00	VALLOCYCLE
\$	<u>1,175,077.00</u>	ARPA FUNDING
\$	<u><u>8,030,704.00</u></u>	

**OTHER FINANCING SOURCES (USES)- TRANSFERS**

\$	35,000.00	TRANSFER FROM COURT
\$	(600,000.00)	90% OF 1 CENT EXPENSE
\$	(68,000.00)	10% OF 1 CENT EXPENSE
\$	(54,654.00)	FIRE TRUCK REPAYMENT RESERVE
\$	(70,776.00)	LIBRARY REPAYMENT RESERVE
\$	<u>(304,838.00)</u>	TRANSFER TO LIBRARY
\$	<u><u>(1,063,268.00)</u></u>	TOTAL NET TRANSFERS

RESOLUTION NO. 09262022-339  
A RESOLUTION OF THE CITY OF MONTEVALLO, ALABAMA  
ADOPTING ITS 2022-2023 FISCAL BUDGETS

Whereas, Generally Accepted Accounting Principles (GAAP) recommend municipalities approve an annual financial budget:

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL  
OF MONTEVALLO, ALABAMA, AS FOLLOWS**

**1. The Council hereby adopts the following:**

TOTAL REVENUES	\$	9,191,789.00
TOTAL EXPENDITURES	\$	(8,346,346.50)
TOTAL TRANSFERS IN	\$	523,268.00
TOTAL TRANSERS OUT TO FUNDS	\$	(523,268.00)
TRANSFER TO MDCD	\$	(600,000.00)
NET INCOME (LOSS)	\$	245,442.50
<hr/>		
NET BUDGET SURPLUS	\$	245,442.50
<hr/> <hr/>		

ADOPTED AND APPROVED THIS \_\_\_\_ DAY OF SEPTEMBER, 2022

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK



## Resolution 09122022-500

### **A Resolution Authorizing BFI Waste Services, LLC dba: Republic Services of Birmingham to Administer Solid Waste Collection and Disposal in the City of Montevallo, Alabama**

**WHEREAS**, the Montevallo City Council has determined it serves a public purpose for the City of Montevallo to enter into a contract for the purpose of administering solid waste collection and disposal for the City of Montevallo, Alabama. and,

**WHEREAS**, the City of Montevallo recognizes that it is wise and desirable that adequate provision be made for regular and efficient collection of garbage and domestic rubbish (as defined in Solid Waste Act. No 771 as enacted into law by the 1969 Legislature, and as amended, and termed refuse in the Shelby County Board of Health regulations governing the collection, storage, transferring and disposing of solid waste) in certain areas within the jurisdiction of the City in order that the health of the citizens of the City be protected and the general welfare of the City be advanced; and

**WHEREAS**, the Contractor hereby applies to the City for a franchise in the exclusive residential collection and transportation to a disposal facility of such refuse, garbage, and domestic rubbish within the corporate limits of Montevallo; and

**WHEREAS**, the City hereby grants this requested franchise under the authority of the statutes of the State of Alabama, Solid Waste Act No. 771 as enacted into law by the 1969 Legislature, and as amended; and

**WHEREAS**, BFI Waste Services, LLC dba: Republic Services of Birmingham was the lowest responsible bidder in accordance with The Competitive Bid Law, Sections 41-16-50 through 41-16-63, Code of Alabama 1975 via a sealed bid opened in a public meeting on August 1, 2022 and,

**WHEREAS**, the City of Montevallo shall provide leaf, limb, and yard debris collection and disposal as a separate service to its residents and,

**WHEREAS**, the City of Montevallo shall provide recycling services at its facility located at 1120 Overland Road as a separate service to its residents,

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTEVALLO, ALABAMA AS FOLLOWS:**

Section 1. That the Council of the City of Montevallo, Alabama finds that it is wise, expedient, and necessary that BFI Waste Services, LLC dba: Republic Services of Birmingham administer the solid waste collection, disposal and treatment on behalf of its residents in accordance with Solid Waste Disposal Act, Code of Ala. 1975, § 22-27-1 et seq.; local solid waste management programs required, Code of Ala. 1975, § 22-27-47 and in accordance with the Municipal Code of the City of Montevallo, Chapter 18: Solid Waste, Sections 18-1 through 18-52, subject to the limitations and conditions in substantial form as attached hereto in Exhibit A.

Section 2. That pursuant to this Resolution, BFI Waste Services, LLC dba: Republic Services of Birmingham shall be authorized to perform the solid waste collection, disposal and treatment, including residential garbage, (trash), within the corporate limits of the City of Montevallo, Alabama for a period not to exceed three (3) years, beginning October 1, 2022 and ending September 30, 2025.

Section 3. That the City of Montevallo Public Works Department shall provide leaf, limb, and yard debris collection and disposal as a separate service to its residents.

Section 4. That the City of Montevallo Public Works Department shall provide recycling services for plastics, paper, cardboard and aluminum in a single stream recycling compactor located at its facility at 1120 Overland Road as a separate service to its residents.

Section 5. That rates for solid waste collection, disposal and treatment, leaf, limb, and yard debris collection and disposal, and recycling services be billed to residents in the amount of Thirty (30) dollars per residence as set forth in Exhibit A, and that the Montevallo Water and Sewer Board is authorized to bill and collect said fees as set forth in Exhibit A, on behalf of the City of Montevallo, effective October 1, 2022.

Section 6. This Resolution shall take effect immediately upon publication hereof as provided by law.

**ADOPTED AND APPROVED THIS 12<sup>th</sup> DAY OF September, 2022.**

Signed:

Attest:

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Rusty Nix  
Mayor

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Steve Gilbert  
City Clerk / Treasurer

## **CONTRACT (Exhibit A)**

THIS CONTRACT, is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the City of Montevallo and the Town of Wilton, Municipal Corporations of Alabama (hereinafter called the "City"), and \_\_\_\_\_ (hereinafter called "Contractor").

### **WITNESSETH:**

WHEREAS, the Contractor did on the 21st day of June, 2022 submit a proposal to provide Residential solid waste material collection and disposal within the City and to perform such work as may be incidental thereto.

NOW, THEREFORE, in consideration of the following mutual agreements and covenants, it is understood and agreed by and between the parties hereto as follows:

1. The Contractor is hereby granted the sole and exclusive franchise, license, and privilege within the territorial jurisdiction of the City and shall furnish all personnel, labor, equipment, trucks, and all other items necessary to provide Residential solid waste collection and disposal services as specified and to perform all work called for and described in the Contract Documents (as defined herein).
2. The "Contract Documents" shall include and refer to the following documents, and this contract does hereby expressly incorporate same herein as fully as if set forth verbatim in this contract:
  - a) The Request for Proposals.
  - b) The Instructions to Companies.
  - c) The Contractor's Proposal.
  - d) The General Specifications.
  - e) The resolution of the City ordering or authorizing the work and services contemplated herein.
  - f) The Performance Bond.
  - g) This instrument.
  - h) Any addenda or changes to the foregoing documents agreed to in writing by the parties hereto.
3. All provisions of the Contract Documents shall be strictly complied with and conformed to by the Contractor. No amendment to this contract shall be made except upon the written consent of the parties, which consent shall not be unreasonably withheld. No amendment shall be construed to release either party from any obligation of the Contract Documents except as specifically provided for in such amendment.
4. The initial rate for service: \$19.95 (Nineteen dollars and ninety five cents) for the first container, \$9.98 (Nine dollars and ninety eight cents) for each additional container.

IN WITNESS WHEREOF, we, the contracting parties, by our duly authorized agents, hereto affix our signatures and seals on this \_\_\_\_\_ day of \_\_\_\_\_, 2022

APPROVED AS TO FORM:

**The City of Montevallo, Alabama**

ATTEST: Signature

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Title

\_\_\_\_\_

APPROVED AS TO FORM:

**The Town of Wilton, Alabama**

ATTEST: Signature

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Title

\_\_\_\_\_

**Contractor**

ATTEST: Signature

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Title

\_\_\_\_\_



**Amended Section 12-g of RFB to include free service for the Town of Wilton**

- a) Contractor will provide, at no cost to the City, the following:
- b) One (1) dumpster with a minimum capacity of eight cubic yards at: Montevallo City Recycling Center.
- c) Two (2) dumpsters with a minimum capacity of eight cubic yards at: the Montevallo City Shop.
- d) One (1) dumpster with a minimum capacity of eight cubic yards at: Stephens Park
- e) One (1) dumpster with a minimum capacity of eight cubic yards at: Wilton Town Hall
- f) One (1) dumpster with a minimum capacity of eight cubic yards at: Wilton Public Works
- g) Two 95-gallon solid waste containers at:
  - (1) Montevallo City Hall / Police Department
  - (2) Parnell Memorial Library
  - (3) Montevallo Fire Station #1
  - (4) Montevallo Fire Station #2
  - (5) Stephens Park Approximately 30 Containers, with pickup at least one time weekly.
- h) Collection services for special events upon prior notice by City (i.e., Parades, City Festivals, etc.). Approximately 3 events per year requiring additional servicing of certain city dumpsters due to event.

August 26, 2022

**City of Montevallo**  
541 Main Street  
Montevallo, AL 35115

APPENDIX I I

Thank you for allowing Alabama Power Company the opportunity to provide a proposal for a license plate recognition camera installation for the City of Montevallo.

**With this surveillance installation, Alabama Power Company will provide the following:**

- 5 – Flock 5MP HD License Plate Recognition (LPR) cameras and all associated networking equipment
- 1 – Black, direct-buried pole
- 2 – Break-away poles
- Relocate two (2) existing LPR cameras to ALDOT ROW once permitted
- Dedicated 4G LTE network backhaul connection and hardware
- Cameras run license plates through NCIC database
- All required license fees and monthly subscription fees for 5 cameras using Flock’s LPR platform with standard 30-day storage

**Standard Operating Agreement: 24 month** agreement, automatically renews for 24 months after month 24, service price is fixed. Alabama Power retains ownership of the camera system, the City of Montevallo Police Department retains ownership of all data collected. All support and maintenance to operate the surveillance system is included. No prepayment required for installation. However, there is a \$750 **upfront** charge for each break-away pole. Using the Flock Safety Dashboard, all of Montevallo Police Department’s images will be stored in the cloud server and will be accessible by approved personnel via any internet enabled web browser or mobile device. The Montevallo Police Department will have full access to all images of their location and at their discretion.

**\*Estimated Monthly Service Amount = \$1,145.85 plus \$1,500 upfront for break-away poles**

This estimate is valid for **60 days**

If you have any questions at all, please do not hesitate to give me a call or email.

Sincerely,



Jonathan Bozeman  
205-484-5036

Alabama Power Company  
Public Safety Manager

**Steve Gilbert**

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**From:** Rusty Nix  
**Sent:** Monday, August 29, 2022 3:51 PM  
**To:** Veronica Bailey  
**Cc:** Steve Gilbert  
**Subject:** RE:

Thanks Veronica

Steve, will you place Veronica on the agenda for 9-12-22

Thanks,  
Rusty

**From:** Veronica Bailey <veronicabailey1963@gmail.com>  
**Sent:** Monday, August 29, 2022 3:06 PM  
**To:** Rusty Nix <RNix@CityofMontevallo.com>  
**Subject:**

Hey Rusty, this is my resume for the Historical Commission position.

\*I am a graduate of Montevallo High School Class of 82. I am also helping with getting our 40th Class Reunion together set for the 1st weekend in October.

\*I am also a board member of the Montevallo Community Chorale as well as a member of the chorale itself. I have sang with the chorale for the past 12 years and have served on the board as Librarian for the last 10 years I believe.

\*I also serve on the board for the Aldrich Coal Mine Museum and Farrington Hall since it's beginning. I also conduct both private and group tours and on occasion walking tours out to the mine itself and to the Convict Cemetery.

\*I am looking forward to serving on the Historical Commission not only for Montevallo but for Aldrich as well.

\*I have recently renewed my membership for the Montevallo Historical Society.

\*I am also helping Mrs. Mitchell in any way I can for the people of Aldrich.

Thank you for considering me for this position. It is my hope to be able to continue the work my daddy started when he too served on the Historical Commission and Historical Society.

History friend,  
Veronica Bailey

# Pamela D. Smith, PMP, CTM

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## PROFESSIONAL/SERVICE ORGANIZATIONS

- Project Management Institute of Central Alabama (Formerly PMI Birmingham) 2003 – Present
- Alabama Financial Institution Special Interest Group (ALFISIG) 2009 – Present
- Montevallo High School Marching Troubadours Boosters 2015 - Present
- Parnell Library Memorial Foundation 2016 - Present
- Shoal Creek Park Foundation Board Member 2018 - 2020
- Montevallo Park & Rec Board 2016 – 2019
- North Central Alabama Girl Scouts 2009 – 2019
- Toastmasters International 2002 - 2006

## WORK EXPERIENCE:

### University of Montevallo, Community School of Music Director

Oct 2016 – Present

- Spearheaded an enrollment increase of 10% since Fall 2016, lead a team of 25+ professional music instructors; manage the daily operations such as processing student registrations, payments and communications; approve and submit instructor bi-weekly payroll; coordinate the Musicianship class for children; plan and host the honors and student recitals for upwards of 25 performers; continuously update social media and the website plus monitor the school's online reputation; assist in the development of forms using Dynamic Forms; distribute marketing throughout the community and surrounding areas; report financials and student statistics to the chair of the Music Department

### Montevallo Methodist Preschool Director

Aug 2014 – Oct 2016

- Successfully lead a staff of 5 employees; manage tuition payments, deposits, reconciliations, purchases and discrepancies; effectively manage the preschool budget of \$10,000.00; manage the MMP website and initiate reminder text messages and email communications; promote the preschool within the community utilizing the Chamber Chatter, FUMC Bulletin, Methodist Messenger, flyers and word of mouth; serve as the MMP liaison on the FUMC Preschool board; perform various housekeeping duties including ensuring adequate supplies and maintaining a clean, safe, and healthy environment for young students; ensure staff maintains CPR and 1<sup>st</sup> aide certifications

### Colonial Bank, Hoover, Alabama Project Manager II

Oct 2006 – Oct 2007

- Served as liaison for Client Service Manager and support staff; successfully implemented the upgrade to the Cash Management Lock Box process; perform business analysis and assist with the development of the project charters; provide analysis results to the project sponsor; develop project teams while considering time, cost and scope of the project;

### AmSouth Bank, Hoover, Alabama IT Project Manager

Sept 2005 – Oct 2006

- Worked with senior level executives and the Department of Justice to analyze and initiate the sale of bank assets (\$300,000 to \$10 million) in overlapping footprints prior to the announcement of the AmSouth/Regions merger

### Wealth Management Project Manager II

Aug 2003 – Sept 2005

- Developed project management processes and procedures for the Wealth Management's start up Project Management Office; successfully managed up to 12 large scale projects as any time; helped design a custom/in-house project management information system (PMIS); planned and implemented projects which include software implementations, report design and database development

### Colonial Bank, Hoover, Alabama Cash Management Sweep Product Manager

Mar 2000 – Aug 2003

- Managed the implementation of Commercial Paper, Offshore Sweeps, and a Direct Repo application on the sweep system (Agiletics); served as the account analysis backup; assisted with corporate customer monthly billing; developed custom reports for analyzing billing

## EDUCATION/CERTIFICATION:

- Troy State University - Bachelor of Science in Business Administration, Business Management 1998
- Toastmasters International - Competent Toastmaster (CTM) Certification 2004
- Project Management Institute - Project Management Professional (PMP) 2004

## **VOLUNTEER EXPERIENCE:**

**Project Management Institute (PMI) Central Alabama Chapter, Birmingham, Alabama** Jan 2008 - Present  
**VP Special Projects, VP Marketing, VP Communications, VP Admin, President Elect, President, Board Advisor, VP of membership**

- 2021 – Present. Newly elected VP of Membership.
- 2018 – 2020 - VP Of Administration. Duties include facilitating monthly board meetings and documenting all meeting agendas, minutes and by-laws; communicate the chapter's strategic plan and performance with the member of over 600.
- 2017 – Advisor – Shadowed the board and provided guidance on board activities.
- 2016 – President – Celebrated the chapter's 20 anniversary and designed the branding to commemorate the event; lead a successful team of 9 board members; determined and implemented the chapter programs and professional development programs for over 600 chapter members; coordinated and facilitated election process for new board members; developed and implemented process improvement plans for areas such as travel, communications, finances and education; planned and managed the organizational budget in excess of \$50,000.00; presided over Board meetings, Chapter meetings and Course events as necessary; submit Annual Chapter Charter and Scorecard to PMI Global
- 2015 – President Elect – Shadowed the 2015 President. Managed the 2016 board elections for incoming board members; liaison between the PMICAC Board and PMI Global; submit annual Chapter Charter and Scorecard to PMI Global;
- 2011 – 2014 – VP of Communications – Managed a team of 7 operational volunteers; created and managed the VP of Communications budget averaging \$2000.00; facilitated RFPs for a new website, implemented and managed the new website; setup and managed social media accounts for Facebook, LinkedIn and Twitter; performed daily website maintenance such as posting articles, creating event registrations and troubleshooting; developed marketing materials for the chapter to include digital logos, business cards and promotional items; presented at chapter meetings on the topic of effective online communications and online reputation management
- 2009 – 2010 – VP Marketing – Ordered business cards, pens, brochures, and swag items for special events and new chapter members; oversaw advertising in the Birmingham Business Journal; responsible for setting up signage at the monthly chapter meetings and special events
- 2008 – VP Special Projects – Lead the planning team for the 2008 Annual PM Symposium; planned professional development events; brought in guest speakers for special events outside the regular chapter meetings

**AI Financial Institution Special Interest Group (ALFISIG), Birmingham, Alabama** Dec 2009 – Present  
**Board Member**

- Assist 7 fellow board members in operational duties; coordinate monthly conference calls pertaining to Project Management in the financial industry; serve a membership of 150 individuals

**Parnell Library Memorial Foundation** Jan 2016 – Present  
**Chairperson – Nature Committee**

- Oversee the four person committee to maintain and enhance the Parnell Library Gardens; attend quarterly board meetings and special events; participate in fundraising activities; serve as Set Design Lead for the Parnell Library Children's Theater Workshop; served as Assistant Director for the Parnell Library Children's Theater Workshop; manage and report a budget of \$500.00 to the board; bring new features to the library grounds such as a bench swing and natural hopscotch board; assist library Director in identifying the library's garden needs; oversee the annual cleaning of the bio-swell

**Shoal Creek Park Foundation** Oct 2018 – 2020  
**Board Member**

- Project lead for the Shoal Creek Park Grand Opening Event and Love Montevallo Day; successfully lead a group of 15 volunteers (including several city officials) to coordinate event vendors, lectures, tours, children's activities and demonstrations pertaining to the opening of the new Shoal Creek Park

**Montevallo Parks and Recreation Board** Jan 2017 - 2019  
**Chairperson**

- Facilitate monthly board meetings and document all meeting agendas and minutes; lead a successful team of 9 board members to successfully host and participate in community events such as Critters by the Creek, Montevallo Christmas Parade, Senior Soup and Bingo, Easter Egg Hunt, Senior BBQ and Bingo and special events; manage and report the parks board budget of roughly \$2500.00 to the City of Montevallo

**Girl Scouts, Birmingham, Alabama** Aug 2009 - 2019  
**Troop Leader**

- Lead a troop of 10 girls and 6 volunteers; 2 girls who has earned their Gold award.